6) RESEARCH FUND

In addition to complying with the criteria stated in Checklist for documents 5 templates TETF/DPM/SDI.P/FORM and TETF/DPM/NED.CAI (see attached) the following should be noted:

i. The research fund is to be held by ETF and disbursed based on the vetted submission of each institution.

ii. The research fund will be central and competitive within the beneficiary institution. Minutes of the relevant Committee (Research Committee/Board) shall be forwarded to TETFund along with your recommendation.

iii. Selection shall be on merit based on individual or group proposals.

iv. TETF should be acknowledged as the sponsor of the research in a footnote in the first page of a paper/monograph or as appropriate in a book/report.

v. Proposals accepted by the institutions shall be forwarded to TETF for vetting and reconciliation, stating:
   a. The type of research (include a copy of accepted proposal)
   b. Whether individual or group (indicate the number of academic staff involved and their disciplinary backgrounds)
   c. Total amount required
   d. Duration of research
   e. Step-by-step implementation plane and the amount required for each step, based on which the funds will be disbursed and programme monitored.